

# Fall Market 2019

*Northfield Vineyards*  
515 Ray Cemetery Rd.  
Sparta, Tn. 38583

**\*Please read application completely, there have been changes made\***

Vendors may contact:

Market Coordinator

Marty Luna

931-808-0822 (Text or Call – leave message if no answer)

[mmluna@blomand.net](mailto:mmluna@blomand.net)

## Event Dates & Times:

September 20<sup>th</sup>, 9 am-2 pm (Set Up) and 2 pm-7 pm Preview

September 21<sup>st</sup> 10 am – 6 pm

September 22<sup>nd</sup> (12 pm – 4 pm with Breakdown right after)

## CONTRACT & PAYMENT:

1. Return the application along with your payment by **deadline date: August 31, 2019.**

**Make checks payable to Northfield Vineyards.** You can mail payment to Northfield Vineyards, 515 Ray Cemetery Road, Sparta, TN 38583. We also accept payment via credit or debit cards if you come by during business hours or call the winery during business hours to pay over the phone. Business Hours: (Mon- Sat. 10am-6pm and Sun. 1pm-5pm) Payment can also be taken over the phone, 931-761-WINE.

2) **Retail Vendors (Tupperware, Pampered Chef, Younique, Plunder, Doterra Oils, Hempworx, etc.) will forfeit their booth space if payment isn't received by the deadline date.** Return Retail Vendors much have their payment and applications turned in by August 31, 2019 to keep your space and have first dibs from previous market. **After this date, I will give to the next retail vendor in line for the available spot.** We don't take duplicate vendors so everyone gets a fair look!

- 3) Booth spaces are 12x12 feet:

1 space= \$100.00

2 spaces= \$175.00

3 spaces=\$250.00

## ACCEPTABLE SELLING PRACTICES:

- 1) Merchandise sold is to be stated on the application. Please have enough merchandise on hand for the duration of the event. All merchandise must be tagged with prices.
- 2) Northfield Vineyards is not responsible for lost/stolen money, bad checks/transactions. Vendors will not be allowed to run credit card or debit card through the store's system.

#### **SET UP AND TEAR DOWN:**

All vendors may begin setting up their booth on Thursday afternoon, September 19 weather and venue availability permitting. Vehicles must be unloaded and parked no later than 1:30 pm on Friday, September 20. Do not block others from unloading or loading their vehicles. Restocking your booth takes place one hour before opening on the other days with vehicle cleared from the area 20 minutes prior to start time. Please arrive 30 minutes prior to opening whether restocking is necessary or not. **Tear Down of your booth is no sooner than Sunday, September 22 at 4pm.** Please be respectful to your fellow vendors and any lingering customers.

#### **VENDOR BOOTH SPACE:**

After confirmation of all information and payment is received, vendors will be notified on the day of set up where your booth space is. Placement is at the discretion of Northfield Vineyards. All vendors provide all things for their space such as tent, tables, chairs, decorations, and plenty of merchandise. Booth spaces are 12x12. **If you do not bring enough merchandise and sell out, you will not be allowed to break down before Sunday, September 22 at 4pm.**

**\*\*\*\*\* If a vendor needs to have his/her service animal at the event, the animal must be leashed at all times and CAN NOT be a bother to other vendors. You are responsible for the cleanup of the animal**

All booths must be displayed suitable for the event. In other words, be trendy, and decorate your booth to attract customers and keep them talking about your merchandise.

All booths must be kept neat and pathways must be clear of merchandise so customers may maneuver safely. If a person is hurt or merchandise is broken in your area, you are responsible for all cost associated with the incident.

Merchandise must be contained in and around your assigned space and not obstruct other vendor booth area. Northfield Vineyards retains the right to remove items that are not appropriate for the event. Booths are never to be left unattended during market hours. Trash around your booth area must be cleared by closing. **The selling of food/drink items are prohibited unless you are a specified food vendor.**

Northfield Vineyards, its owners, or associates will not be held liable for lost, stolen or broken items. Security will be provided each night. Vendor is not allowed on grounds overnight.

Vendors cannot sublet booth space or lend their booth to other vendors. Each vendor must go through the approval process. Exceptions: a minor who has a business and working with the parent or an established business partner who works under the same business name.

**Vendors cannot resell space to another if unable to attend the market event.**

**VENDOR CONTRACT AGREEMENT:**

**Proprietors: The owner (Northfield Vineyards, LLC) of a business (Fall Market at Northfield Vineyards) of property (515 Ray Cemetery Road, Sparta, TN 38583) Associates: Those that are volunteering time or staff getting paid to help. This will include charity organized supported by Northfield Vineyards.**

**The undersigned:**

**Agrees to indemnify, defend, protect, and hold harmless the proprietors and all its associates for any personal injury, loss, or damages to him/her (physical harm to self).**

**\_\_\_\_\_ Initial**

- 1. Agrees to indemnify, defend, protect, and hold harmless the proprietors and all its associates for any merchandise lost, stolen or broken (merchandise lost).**

**\_\_\_\_\_ Initial**

- 2. Agrees that, should an accident occur within and around the vendor's space caused by the vendor's displays, products, or unsafe conditions, the vendor will be held liable. The vendors agrees to indemnify, defend, protect, and hold harmless the proprietors and all its associates for any liability resulting in such accidents and the vendor will take full responsibility for such occurrence. (physical harm to others)**

**\_\_\_\_\_ Initial**

- 3. Vendor is responsible for product liability insurance should said occurrences come to pass. \_\_\_\_\_ Initial (Though not a must, it is something to look into.)**

- 4. Vendor has read all information and agrees to comply with each section (initial for each section) Time/Date \_\_\_\_\_ Contract/Payment \_\_\_\_\_ Acceptable Selling Practices \_\_\_\_\_ Set up & Tear Down \_\_\_\_\_ Vendor Booth Space (12x12) \_\_\_\_\_**

**Northfield Vineyards reserves the right to formulate additional rules and regulations if necessary for the betterment of the event. I have read, understood and agree to abide by this contract, along with all information given in the application and information portion.**

Signature Vendor Name and

Date \_\_\_\_\_

**VENDOR AGREEMENT:**

Please read all information provided. Complete the Contract Agreement and Application in legible writing with an ink pen. Return them along with your payment by **August 31, 2019.**

NAME OF BUSINESS \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ TEXT? \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_

IDENTIFY THOSE WORKING THE BOOTH BESIDES YOURSELF

\_\_\_\_\_

DESCRIBE YOUR MERCHANDISE (YOU MAY ALSO ATTACH PHOTOS & USE ADDITIONAL SHEETS) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

GIVE DETAILS ABOUT YOU AND YOUR PRODUCTS THAT WE CAN USE IN OUR ADVERTISING ie: Website, Facebook page, Instagram page, etc. (the more info I have the better I can advertise you):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_